



Boston Borough Council

Delegated Decision Record

This records a key or other decision taken by the Cabinet in accordance with the Council's Scheme of Delegations (as set out in Section 3 of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the relevant Overview and Scrutiny Committee certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five clear working days after the publication of the decision, unless called in under the call-in procedures as set out in Section E of Part 4 of the Council's Constitution.

Decision Maker	Cabinet
Report Title	Proposed Amendments to the Council's Contract Procedure Rules
Summary Background	To introduce a new updated version of the Contract Procedure Rules.
Author / Contact Officer	Head of Procurement & Contracts, PSPSL martin.gibbs@pspsl.co.uk
Ward(s) Affected	All Wards
Urgent?	No
Key Decision?	No
In Forward Plan?	Yes
Date of Decision	10 December 2025
Date Published	11 December 2025
Call-In Expiry	18 December 2025
Exempt Information?	No
Decision (Action Agreed)	Resolved: <ol style="list-style-type: none"> 1. That the draft revised Contract Procedure Rules, at Appendix 1a within the report, be recommended to Full Council for adoption; and 2. That the Delegations to Officers that sets out the authorisation for decision making in relation to Contract Procedure Rules at Appendix 2 within the report be approved. This approval will be subject to a Council decision to amend the Contract Procedure Rules.
Reason(s)	<ul style="list-style-type: none"> • To ensure that the Council has robust, up-to-date

	<p>Contract Procedure Rules that provide clarity to officers, members, and potential suppliers.</p> <ul style="list-style-type: none"> • To ensure a clear and consistent approach in the award of contracts and safeguard the public's trust and confidence and promote public accountability and procurement practice. • To help avoid governance failures in the Council's procurement activity.
Options	To do nothing – which would result in the retention of the existing Contract Procedure Rules. This would not be deemed best practice as the Contract Procedure Rules have not been reviewed or updated for 3 years.
Further Information	N/A